



User Guide

Request for Pardon of a Prisoner

Electronic Services Portal of the Emirate of the Northern Borders Region



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Service Description

An electronic service that allows a beneficiary to submit an electronic request, submitted by a relative of the prisoner, seeking exemption from the remainder of the sentence.

Target Audience

Citizens ,Residents

Service Duration

10 business days

Service Channels

Emirate Portal - Emirate Smart
Device App

Service Language

Arabic

Service Fees

Free

Service Category

Legal services

Term of Use

- 1 The applicant must have an active account in the National Single Sign-On service.
- 2 Fill in the required data (prisoner's name - prisoner's ID number - prison name - case type - type of request)
- 3 Clarify the relationship to the prisoner (attach a copy of the power of attorney if the applicant is a legal representative).
- 4 Clarification of prison location
- 5 Attach the judgment document
- 6 Applicant's ID photo

Required Documents

1

Attach the judgment document



01 Access the portal and select the service

02 Fill out the application form

03 Provide the required documents

04 Confirm that the information provided is correct

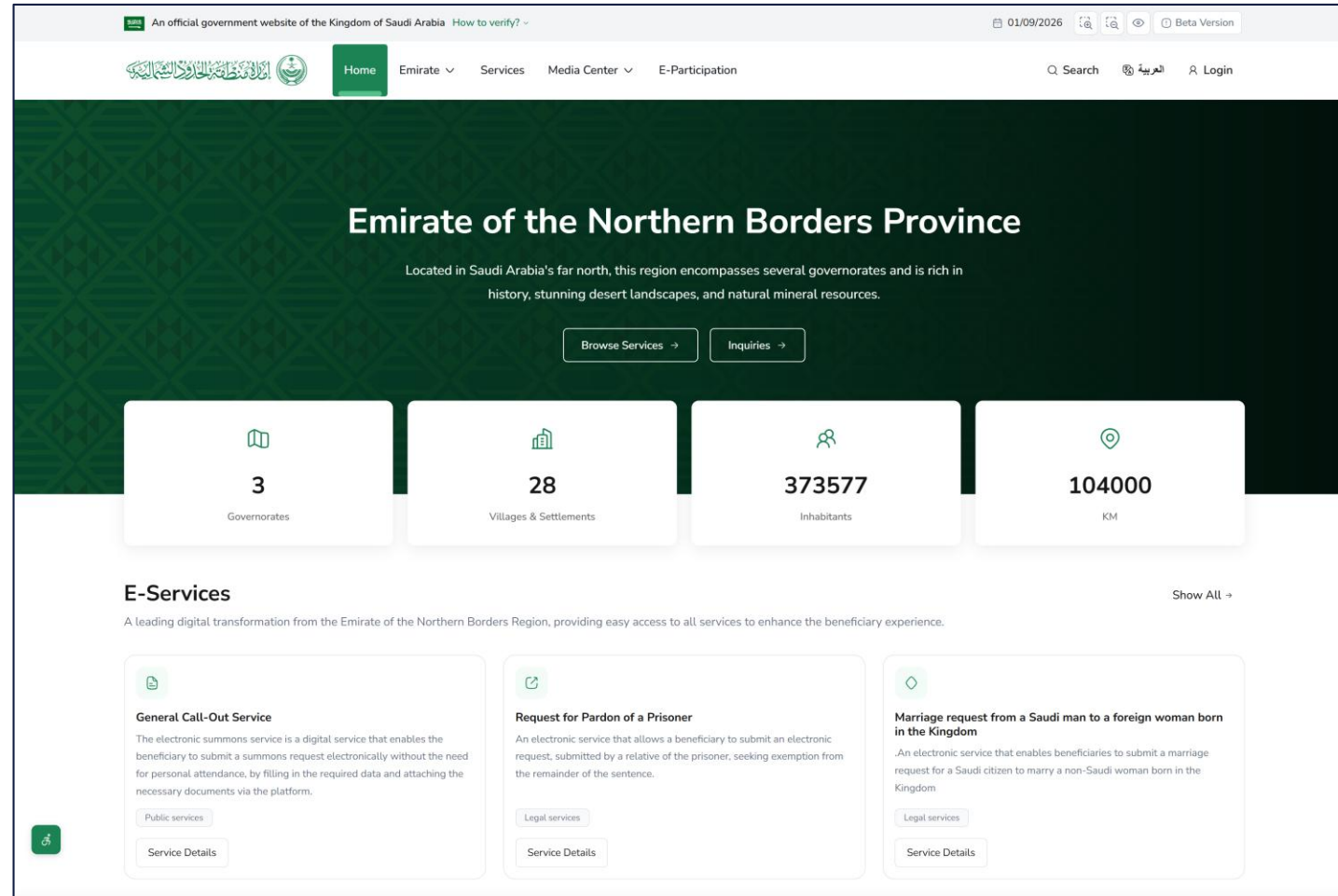
05 Submit the application

Steps to implement the service

1

Access the Portal and Select the Service

From the homepage, go to the **E-Services** page by selecting either **Services** or **Browse Services**.



Access the Portal and Select the Service

From the **E-Services** page, search for **Request for Pardon of a Prisoner** in the list of available services, or filter it using the side menu, then click **Service Details**

The screenshot displays the 'E-Services' portal interface. At the top, there is a breadcrumb trail 'Home > E-Services' and the title 'E-Services'. Below the title, there is a search bar with the placeholder text 'Search for a service'. On the left side, there is a sidebar menu with a 'Show All' button and two categories: 'Legal services' and 'Public services'. The main content area displays a grid of service cards. Each card includes an icon, a title, a brief description, a category tag, and a 'Service Details' button. The services shown are: 'Transaction Inquiry' (Public services), 'General Call-Out Service' (Public services), 'Marriage request from a Saudi man to a foreign woman born in the Kingdom' (Legal services), 'Request for Pardon of a Prisoner' (Legal services), and 'Internal prisoner transfer service' (Legal services).

Home > E-Services

E-Services

🔍 Show All

- 🔗 Legal services
- 🔗 Public services

🔍 Search for a service

🔍

Transaction Inquiry

A service that lets the beneficiary check the status of a transaction with the Northern Borders Region Emirate and follow its...

Public services

Service Details

📄

General Call-Out Service

The electronic summons service is a digital service that enables the beneficiary to submit a summons request electronically without th...

Public services

Service Details

💍

Marriage request from a Saudi man to a foreign woman born in the Kingdom

.An electronic service that enables beneficiaries to submit a marriage request for a Saudi citizen to marry a non-Saudi woman...

Legal services

Service Details

📄

Request for Pardon of a Prisoner

An electronic service that allows a beneficiary to submit an electronic request, submitted by a relative of the prisoner, seeking exemption...

Legal services

Service Details

↔

Internal prisoner transfer service

A service that allows a relative of a prisoner to submit an electronic request to transfer the prisoner from his current prison to another...

Legal services

Service Details

Review the Service Details and Start the Service

Review the service description, steps, terms of use, and required documents, then click **Start Service** to proceed to the application form.

Home > E-Services > Request for Pardon of a Prisoner

Request for Pardon of a Prisoner Start Service

An electronic service that allows a beneficiary to submit an electronic request, submitted by a relative of the prisoner, seeking exemption from the remainder of the sentence.

Legal services

Steps Terms of Use Required Documents

1. Access the service through the National Unified Access
2. Fill out the application form
3. Providing requirements
4. Declaration that the information provided is correct and that a similar application has not been submitted previously
5. Submit the request

Target Audience
Citizens - Residents

Service Duration
10 business days

Service Channels
Emirate Portal - Emirate Smart Device App

Service Language
Arabic

Service Fees
Free

FAQ
FAQ

Phone
0146617000

Email
info@enb.gov.sa

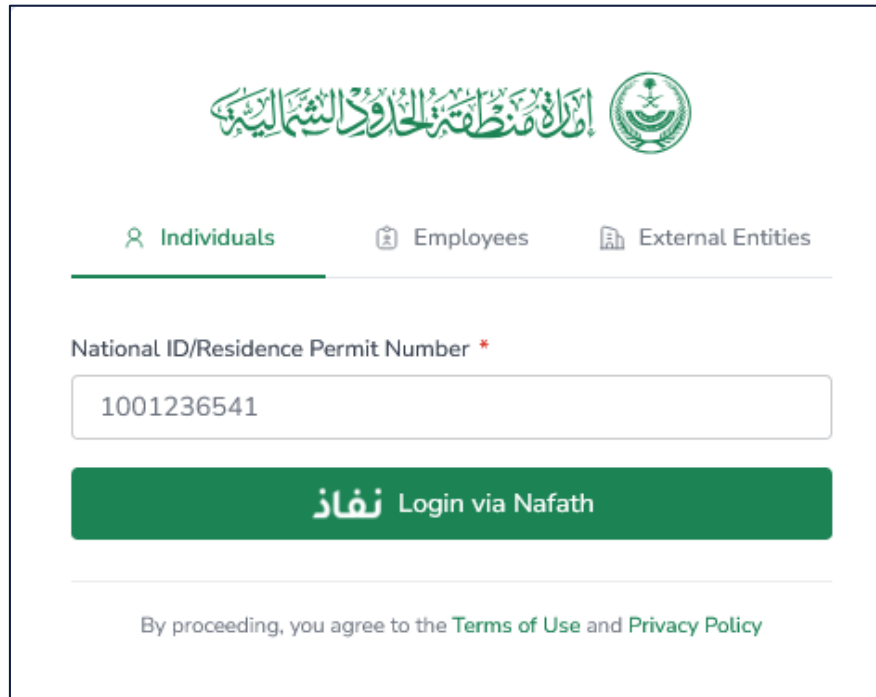
Service Level Agreement
Service Level Agreement

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Download User Guide

Related Apps
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4

Log in via the National Single Sign-On (Nafath)



The screenshot shows the Nafath login page. At the top, there is a header with the Arabic text 'إدارة منظمات الأعمال' and a logo. Below the header, there are three tabs: 'Individuals' (selected), 'Employees', and 'External Entities'. Under the 'Individuals' tab, there is a label 'National ID/Residence Permit Number *' and a text input field containing the number '1001236541'. Below the input field is a green button with the text 'نفاذ Login via Nafath'. At the bottom, there is a small text line: 'By proceeding, you agree to the Terms of Use and Privacy Policy'.

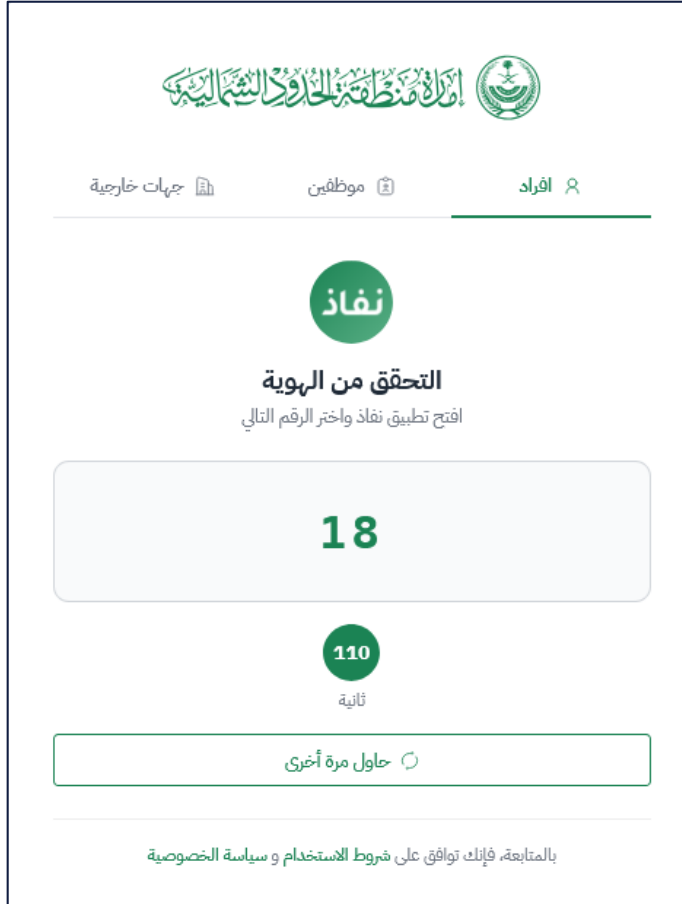
1 Select the **Individuals** tab

2 Enter your National ID or Iqama number.

3 Click Log in via **Nafath**

5

Log in via the National Single Sign-On (Nafath)



The screenshot shows the Nafath login page. At the top, there is a header with the Saudi National Guard logo and the text "إدارة منظمات الأمن الوطني". Below the header, there are three tabs: "جهات خارجية" (External Entities), "موظفين" (Employees), and "أفراد" (Individuals). The "أفراد" tab is selected. In the center, there is a green circle with the word "نفاذ" (Nafath) and the text "التحقق من الهوية" (Identity Verification) and "افتح تطبيق نفاذ واختر الرقم التالي" (Open the Nafath app and select the next number). Below this, there is a large white box with the number "18" in green. Underneath the box, there is a green circle with the number "110" and the word "ثانية" (Second). At the bottom, there is a button labeled "حاول مرة أخرى" (Try Again) with a circular arrow icon. At the very bottom, there is a small text line: "بالمطابقة، فإنك توافق على شروط الاستخدام و سياسة الخصوصية" (By matching, you agree to the terms of use and privacy policy).

4

Open the **Nafath** app on your device

5

Select the number that matches the number displayed on the screen

6

Complete the verification within the available time, or click Try Again.

Terms of Use

Dear Beneficiary

Before continuing to use the website's services, we would like to draw your attention to the necessity of agreeing to our privacy policy. This policy explains how your personal data is collected, the purpose of collecting it, how it is protected and disposed of, how to withdraw consent, as well as your rights as a beneficiary.

By agreeing, you acknowledge that you have read and understood the terms of the privacy policy and consent to the way we handle your data.

If you do not agree, you may not be able to use some of the available services and features.

To view the full privacy policy, click [here](#)

If you have any questions, please do not hesitate to contact us.

Thank you for your understanding and trust.

I agree to the terms and conditions ☐

- 1 Read the Terms of Use and Privacy Policy displayed in the window
- 2 Select **I Agree to the Terms and Conditions**
- 3 Click **Approve** to continue

7

Fill in the applicant's data

Complete the fields of step one, **Applicant data**. Then click on **Continue**

الرئيسية > الخدمات الإلكترونية > خدمة طلب إعفاء سجين

خدمة طلب إعفاء سجين

بيانات مقدم الطلب 1

بيانات السجين 2

بيانات الحكم والمحكومية 3

الموافقة على الإقرار 4

وجه إلى *

صفة مقدم الطلب * ☐ قريب ☐ وكيل شرعي ☐ محامي مرخص

نوع الطلب *

المدينة/المحافظة/المركز *

مرر تقديم الطلب *

[التالي <](#)

Fill in the prisoner's data

Complete the fields of step two, **Prisoner data**, and upload the required document

الرئيسية > الخدمات الإلكترونية > خدمة طلب إعفاء سجين

خدمة طلب إعفاء سجين

1 بيانات مقدم الطلب

2 **بيانات السجين**

3 بيانات الحكم والمحكمة

4 الموافقة على الإقرار

اسم السجين الرباعي*
أدخل اسم السجين

جنسية السجين*
أختار ---

جنس السجين*
أختار ---

جهة التنفيذ (السجن)*
أختار ---

نوع إثبات السجين*
☐ هوية وطنية
☐ بطاقة مقيم
☐ جواز سفر

صورة من العنوان الوطني للسجين*
تصفح الملفات

التالي < > السابق

Fill in the sentence and conviction data

Complete the fields of step three, **Sentence and conviction data**, and upload the required documents.

الرئيسيه > الخدمات الإلكترونية > خدمة طلب إعفاء سجين

خدمة طلب إعفاء سجين

1

بيانات مقدم الطلب

2

بيانات السجين

3

بيانات الحكم والمحكمة

4

الموافقة على الإقرار

نوع القضية*

--- اختر ---

هل يوجد حق خاص في القضية؟*

--- اختر ---

جهة إصدار الحكم*

--- اختر ---

تاريخ صدور الحكم*

mm / dd / yyyy

مدة الحكم الصادر*

أكتب العدد ثم (سنوات/أشهر/أيام)

المدة المتبقية من الحكم حق تاريخ التقديم*

أكتب العدد ثم (سنوات/أشهر/أيام)

صورة صك الحكم*

تصفح الملفات

مستندات إضافية

تصفح الملفات

التالي <

> السابق

Agree to the Declaration and Submit the Application

In the fourth step, **Declaration Approval**, select the declaration options, then click **Submit Application**

الرئيسية > الخدمات الإلكترونية > خدمة طلب إعفاء سجين

خدمة طلب إعفاء سجين

بيانات مقدم الطلب 1

بيانات السجين 2

بيانات الحكم والمحكمة 3

الموافقة على الإقرار 4

أقر أن ما سأدلي به من معلومات هي صحيحة وإذا ظهر عدم صحتها سأكون عرضة للجزاء حسب التعليمات، وأتعهد بأنه لم يسبق أن تقدمت بطلب مماثل لهذا الموضوع وكذلك الموافقة على الشروط والأحكام والخصوصية الخاصة ببوابة الإمارة *

يعد دخولي عبر منصة نفاذ الوطني الموحد توقيعاً إلكترونياً معتمداً مني على محتوى هذا الطلب *

إرسال الطلب

> السابق

- Declare that the information provided is accurate, that no similar application has previously been submitted, and agree to the terms and conditions and privacy policy of the Emirate Portal
- Declare that logging in through the National Single Sign-On Platform constitutes an approved electronic signature on the application content

Track the Application

After submitting the application, you can track its status through the portal

1

Access Your Personal Account

Log in to the portal through the National Single Sign-On (Nafath) app using the same account you used to submit the application

2

Go to My Applications

From your personal account, open **My Applications** to view the applications you have submitted

3

Review the Application Status

Review the application details and status, and complete any additional information requested for the application



For any inquiries about the service, you can contact the Emirate of the Northern Borders Region through the following channels

Phone	0146617000
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Email	info@enb.gov.sa
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Service Delivery Channels	Emirate Portal - Emirate App on Smart Devices
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FAQ	Available on the service page in the Electronic Services Portal
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SLA	Available on the service page in the Electronic Services Portal
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Thank You

Electronic Services Portal of the Emirate of the Northern Borders Region

